

## Permits

A Building Permit and an Asset Protection Permit must be obtained before building works can begin on any site.

A Vehicle Crossing Permit must be obtained before any alterations to a vehicle crossing.

For any enquiries regarding Asset Protection or Vehicle Crossing Permits, please contact Frankston City Council's Infrastructure Department on 9784 1884.

## Penalties

**The builder who has been issued the Building Permit is responsible for the building site.**

To avoid fines builders and developers should ensure that all subcontractors and suppliers entering the site are aware of their requirements under the Building and Works Code of Practice.

Council officers conduct regular spot checks of sites to ensure compliance. Council officers are authorised to enter sites at any time and can issue on-the-spot Compliance and Infringement Notices.



## Further Information

For further information regarding the Building and Works Code of Practice or on-site advice, phone Frankston City Council's Environment Protection Officer on 9784 1888 or e-mail [buildingsites@frankston.vic.gov.au](mailto:buildingsites@frankston.vic.gov.au).

### Frankston City Council Contacts:

Infrastructure Department	9784 1884
Building Department	9784 1900
Town Planning Department	9784 1908
Local Laws Department	9784 1917
General Enquiries	9784 1888

A copy of the Building and Works Code of Practice can be obtained in person at the Civic Centre during business hours or by visiting [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au).

Frankston City Council Civic Centre  
Davey Street, Frankston  
PO Box 490  
Frankston 3199

### Operating Hours:

Mondays	8:20am - 7:15pm
Tuesdays to Fridays	8:20am - 5:00pm
Closed Saturdays, Sundays and Public Holidays	

Phone (03) 9784 1888

Fax (03) 9770 0125

TTY (03) 9784 1951

# BUILDING AND WORKS CODE OF PRACTICE

## Keep it clean on site

A guide to the responsibilities of builders, contractors and tradespeople working on building sites.



Penalties for non-compliance with the Building and Works Code of Practice range from on-the-spot fines to prosecution in court, which may result in fines up to \$2000.

Frankston City Council has developed a Building and Works Code of Practice to ensure safety on building sites and to protect local amenity and the environment. The Code of Practice is supported by Council's *Local Law No. 7 2003* and the *Environment Protection Act 1970*.

Frankston City Council wants to ensure that all personnel working on building sites are aware of their responsibilities. Council will provide education to those requiring assistance in achieving an acceptable standard of site management.

## Signage

Builders are required to erect an identification sign (600mm x 400mm) at the site entrance.

The sign must display the lot number or property number, details of the site co-ordinator, postal address and 24-hour contact details.

## Fencing

A building site must be enclosed by permanent or temporary perimeter fencing. This will improve site safety, reduce theft and vandalism and prevent the transportation of litter off site.

Access to the site must be from the existing vehicle crossover. This will reduce the risk of damage to Council assets.

## Waste Container

All sites must have a robust waste container (minimum size 1m<sup>3</sup>) such as a skip or cage, with a lid to prevent litter blowing away.

The waste container must be emptied regularly and never overfilled.

## Sanitary Facilities

Sanitary facilities must be provided on a building site at the start of, and for the duration of building works.

## Protecting Stormwater

Sediment control measures such as silt fences should be used to ensure that soil, sediment and litter does not enter stormwater drains or gutters.

All paint, plaster, brick and concrete washings must be confined to the building site.



## Materials Storage

All building materials, equipment and stockpiles must be delivered and stored on-site at all times within the perimeter fencing, NOT on the nature strip, footpath or road.

## Noise

The *Environment Protection (Residential Noise) Regulations 1997* state that the operating times for residential building sites are:

Mondays to Fridays  
7:00am - 8:00pm

Weekends and public holidays  
9:00am - 8:00pm

EPA guidelines for industrial or commercial building sites state that normal working hours are:

Mondays to Fridays  
7:00am - 6:00pm

Saturdays  
7:00am - 1:00pm

Planning permits may also further restrict operational times for building sites.



## Animal Control

Animals on building sites are discouraged. However, if present they must be contained within the property, be kept under control and have current registration tags attached to their collar.